

School Improvement Meeting Quarter 4 | 2024-2025

Contact School Improvement for assistance (754) 321-3800

Quarter 4



School Improvement Events and Deadlines

BCPS Customer Survey

2025-2026 School Advisory Council Elections

2024-2025 School Improvement End-of-Year Checklist

2025-2026 SIP Preplanning

School Improvement Support and Updates



School Improvement Events and Deadlines 2024-2025



Quarter 4 School Improvement Events and Deadlines

DEADLINES	School Improvement Events
Quarter 4	
Friday, April 4, 2025	SAC Upload Center Requirements ALL 3rd Quarter (Jan. 7 thru Mar. 21, 2025) SAC and SAF Meeting Agendas, Minutes (as a draft if not yet approved) and Sign-In Sheets (use BCPS Central sheets).
Wednesday, April 9 - Friday, April 11, 2025	Quarter 4 School Improvement Meeting PowerPoint will be posted on https://www.browardschools.com/Page/35378 Topics: School Improvement Planning for 2025-2026, Writing SIP Goals, Election of SAC & SAF members for the 2025-2026 school year and School Improvement Support/Updates.
Friday, April 11, 2025	Continuation Waiver Applications Updated and Submit Documentation Update the continuation waiver application in the Waiver Database in BCPS Central and upload all supporting documentation per the Continuation Waiver Checklist in BCPS Central.
Friday, May 23, 2025	SAC Upload Center Requirements ALL 4 th Quarter (Apr. 1 thru Jun. 4, 2025) SAC and SAF Meeting Agendas, Minutes (as a draft if not yet approved) and Sign-In Sheets (use BCPS Central sheets).

*Dates subject to change. Acronym Key: FLDOE (Florida Department of Education); BCPS (Broward County Public Schools); SIP (School Improvement Plan); SAC (School Advisory Council); SAF (School Advisory Forum)



School Improvement Spotlight Showcase!

Throughout today's presentation, the School Improvement Team will “Shout Out” the great work our schools are doing with School Improvement processes. The purpose is to foster a culture of continuous improvement, inspiration, encouragement and excellence amongst schools. You all work so hard and deserve to be recognized and given a “Spotlight Shout Out!”

Special “Shout Out” to:

- Seagull Alternative High – “The ABCs of SAC”
- Tamarac Elementary – “SAC Meeting Uploads - Outstanding Organization”
 - Westchester Elementary – “Customer Survey Parent Engagement”
 - Coral Springs High – “SAC Elections Process”



School Improvement Spotlight Showcase!

Latonia Gardner & Naomi Davis
SAC Co-Chairs, Seagull Alternative High
Best Practice: “The Awesome ABCs of SAC”

Adhere to Deadlines

Buy-In from Stakeholders

Create Uniformity



Delegate Roles

Effective Communication

Fearless Inquiries



School Improvement Spotlight Showcase!

Jessica Glass

SAC Chair, Tamarac Elementary School

Best Practice:

“SAC Meeting Uploads - Outstanding Organization”



SAC Best Practices:

- Agendas should be developed collaboratively with stakeholders.
- Access the proper sign-in sheets for members and guests in BCPS Central.
- SAC and SAF meetings documents should be uploaded in BCPS Central within two weeks after the meeting.



School Improvement Spotlight Showcase!

Avis Goodman

Assistant Principal, Westchester ES

Best Practice: “Customer Survey Parent Engagement”



Customer Survey Best Practices:

- Identify school events to engage parents in completing the survey.
- Use Customer Survey resources.
- Monitor parent surveys during the window.

School Improvement Spotlight Showcase!

Tara Taylor

SAC Chair, Coral Springs High

Best Practice: “SAC Elections Process”



SAC Elections Best Practices:

- SAC creates a master timeline for SAC elections
- Identify and advertise all vacant positions on SAC.
- Conduct Peer Elections and fill required positions for SAC Composition.
- SAC conducts Officer and I-Zone Parent Representative during regular SAC meeting.



Required SAC/SAF Meeting Uploads

Quarter 3 & 4	
3rd Quarter Friday, April 4, 2025	All 1 st thru 3 rd Quarter School Advisory Council (SAC) and School Advisory Forum (SAF) documentation should be uploaded as PDFs and remain in the SAC Upload Center in the BCPS SIP.
4th Quarter Friday, May 23, 2025	All 4 th Quarter SAC and SAF documentation should be uploaded as PDFs and remain in the SAC Upload Center. Note: If meetings are held after May 23rd, upload the documents immediately.

SAC and SAF Monthly Uploads:

- ☒ Agendas
- ☒ Sign-in Sheets
- ☒ Minutes (In draft form if not yet approved by SAC)



Per SBBC Policy 1403, these documents must be maintained each month by uploading them in BCPS Central.



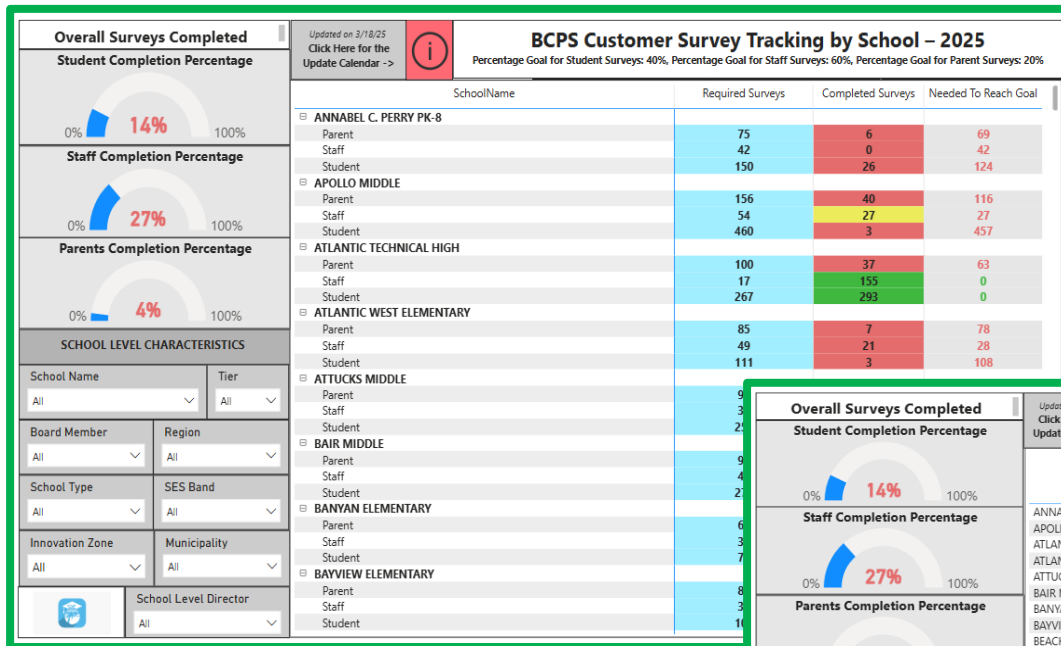
BCPS Customer “eProve” Survey



Administration Window
Monday, March 3 – Friday, May 2, 2025



Customer Survey Tracking Tool

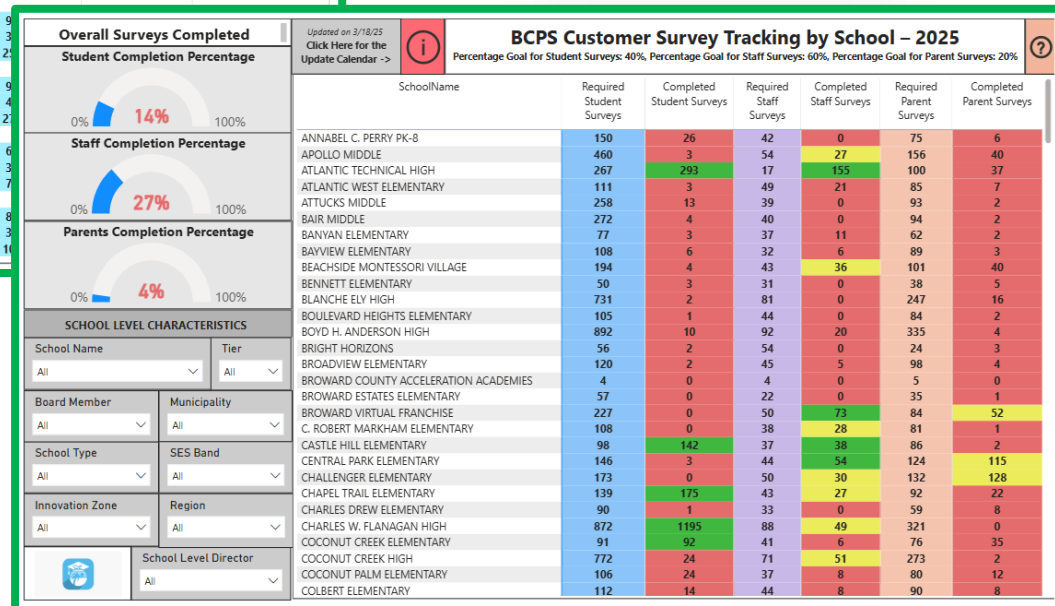


Updated Weekly



Color coding is based on the overall percentage of completion.

	Student Survey	Staff Survey	Parent Survey
Green	40% +	60% +	20% +
Yellow	20% - 39%	30% - 59%	10% - 19%
Red	Below 20%	Below 30%	Below 10%



Retrieving “Real-Time” Survey Results

(Only principals have access.)

- Go to <https://myjourney.cognia.org/login>.
- Log in.

A screenshot of the Cognia myJourney login page. The page has a white background. On the left, there is a login form with the title "Login" at the top. It contains two input fields: "Email Address" and "Password". Below the "Email Address" field is a red error message: "Email is required." Below the "Password" field is a red error message: "Password is required." Below these fields is a blue "Login" button. At the bottom of the form, there are two links: "Request Password" and "Contact us for login help". On the right side of the page, there is a large illustration of a person in a red shirt sitting on a laptop, with various icons floating around them. The Cognia logo is at the top right, and the myJourney logo is at the bottom right.

- Click on **eProve Surveys**.



Accessing/Downloading the Final 2025 Survey Results

Cognia Site – Accessing Results

Surveys 62 surveys Filter by All All

Name	Owner	Respondents	Created	Status
★ BCPS PARENT CUSTOMER SURVEY 2025 (English, Spanish, Portuguese and Haitian Creole) <i>BCPS PARENT CUSTOMER SURVEY 2025 (English, Spanish, Portuguese and Haitian Creole)</i>	Tracey Bertrand <i>Broward County Public Schools</i>	6627	Feb 06 2025	Open
★ BCPS STUDENT (Grades 6-12) CUSTOMER SURVEY 2025 <i>BCPS STUDENT (Grades 6-12) CUSTOMER SURVEY 2025</i>	Tracey Bertrand <i>Broward County Public Schools</i>	17645	Jan 24 2025	Open
★ BCPS STUDENT (Grades 3-5) CUSTOMER SURVEY 2025 <i>BCPS STUDENT (Grades 3-5) CUSTOMER SURVEY 2025</i>	Tracey Bertrand <i>Broward County Public Schools</i>	10830	Jan 24 2025	Open
★ BCPS SCHOOL STAFF CUSTOMER SURVEY 2025 <i>BCPS SCHOOL STAFF CUSTOMER SURVEY 2025</i>	Tracey Bertrand <i>Broward County Public Schools</i>	5733	Jan 24 2025	Open

Downloading Results

- Download Results ★
- Suggestion - Save downloads as PDFs in a shared folder (Teams, SharePoint, etc.).
- Next school year, upload survey results in 2025-2026 BCPS SIP.

2025-2026 BCPS SIP – Effective Communication Section

Cognia eProve Survey Results (BCPS Customer Survey)

[eProve Survey](#)[eProve Survey Results](#)

Click here to upload survey results (Staff, Parents, Students).

File Name	File Uploaded By	Upload Date	Locked/Reviewed By	Locked/Reviewed Date
Zaragoza-School-BCPS-Parent-Customer-Survey-2025.pdf				

Results appear here.

School Improvement Shared Folder Document



School Advisory Council (SAC) Elections for 2025-2026



SAC Bylaws - Elections and Officer Installations Survey

SAC Bylaws - Elections and Officer Installations

The SAC Bylaws inform when SAC Officers should be elected and installed.



1. Name of school *

Enter your answer

2. Region *

- ☐ Central
- ☐ School Transformation Office

3. Based on your SAC Bylaws, Article III, Section 3, what is the length of term of your SAC Members? *

- ☐ One year
- ☐ Two years
- ☐ Three years

4.

Based on your SAC Bylaws, Article IV, Section 1, which officers will your committee consist of? *

- ☐ SAC Chair and Secretary
- ☐ SAC Co Chairs and Secretary

5. Based on your SAC Bylaws, Article IV, Section 2, what month will your officers and I-Zone parent representative be elected? Reminder: SAC Compositions for the 2025-2026 school year are due at the beginning of October 2025. Ensure the month you choose will allow you to meet the deadline. If amendments to your bylaws are necessary, your SAC should discuss and vote on it as soon as possible. *

- ☐ April
- ☐ May
- ☐ June
- ☐ August
- ☐ September
- ☐ October
- ☐ November

6. Based on your SAC Bylaws, Article IV, Section 3, when will SAC officers be installed? *

- ☐ First meeting of the school year
- ☐ Second meeting of the school year

7. Do you have a Nominating Committee in place for your upcoming SAC officers and I-Zone parent representative elections (required per SAC Bylaws Article IV, Sections 1-5)? *

- ☐ Yes
- ☐ No



SAC Bylaws – Is it Election Time?

All stakeholders are invited to attend SAC meetings as non-voting participants without regard to membership on the SAC.

- Section 1. Voting: In accordance with the Sunshine Law, a vote of the membership will be taken. All votes must be conducted orally. All members of the Council shall have one vote each. A voting member must be present in person to vote. (See Section Article VI, Section 9.)
- Section 2. Term of Membership: Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two (2) unexcused consecutive absences from properly noticed SAC meetings. Vacancies will be filled as described above.
- Section 3. Length of Term: Members of the School Advisory Council shall be elected for year term(s). ✓
- Section 4. Announcement of an election must be made to the various peer groups at least one week in advance. Announcements will be distributed in a manner that ensures the widest dissemination possible within the peer group.
- Section 5. Election of the faculty representatives will take place at a scheduled general faculty meeting.
- Section 6. Election of the parent representatives will take place at a scheduled general meeting of parents.

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of and secretary. ✓
- Section 2. The officers shall be elected annually at the meeting. ✓
- Section 3. Installation of new officers will be held at the meeting of the school year. ✓
- Section 4. If for any reason, an officer is unable to complete the term of office, a new election will be held at the next meeting.
- Section 5. Nominations of SAC Officers:
 - A. There shall be a nominating committee composed of three members who shall be elected by the School Advisory Council at a regular meeting. The committee shall consist of at least one, but not more than two, of current elected officers and the remainder from the general membership.
 - B. The nominating committee will present a slate of candidates for each office at which time nominations from the floor will be taken.
 - C. Nominations for officers will be made from the floor at a School Advisory Council meeting.



Length of Term and Peer Elections

SAC Bylaws Article III, Section 3–6

Length of Term 1, 2, or 3 Years

- Peer group elections must be held to fill all positions.
- If the term has not ended, peer group elections must be held to fill vacant positions only.

What's the process?

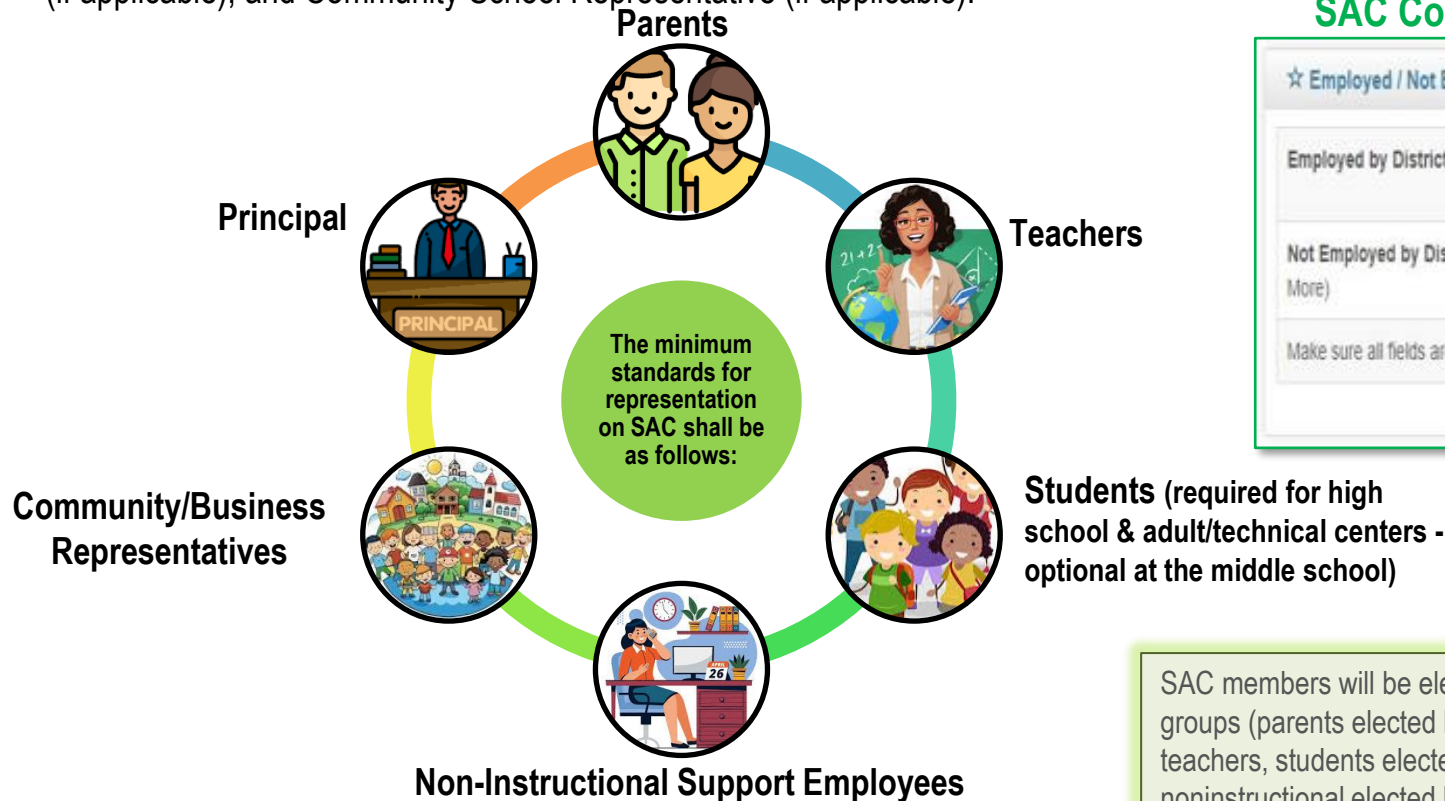
- Advertise vacant positions
- Have peer group elections (parents, staff, students if applicable etc.)
- Inform SAC committee of new members and update/upload SAC Composition.
- Record process in the minutes



SAC Composition Program & Membership

SAC BYLAWS - ARTICLE III. MEMBERSHIP

A majority (more than half) of SAC members must not be employed by the Broward County School District. Required members include the school Principal, BTU Steward, School Advisory Forum Chair or designee, Teachers, Parents, Non-Instructional Support Employees, ESE, ESOL, and Gifted parent representatives, Community/Business Representatives, Students (if applicable), Pre-K (if applicable), and Community School Representative (if applicable).



SAC Composition Program

☆ Employed / Not Employed

Employed by District (49% or less)	<input type="text" value="30"/>
Not Employed by District (51% or More)	<input type="text" value="70"/>

Make sure all fields are green to be in compliance

SAC members will be elected by their respective peer groups (parents elected by parents, teachers by teachers, students elected by students, and noninstructional elected by noninstructional).



SAC Membership and Demographics

SAC BYLAWS - ARTICLE III. MEMBERSHIP

The School Advisory Council shall be representative of the ethnic diversity of the school's student population.

SAC Composition Program Demographics and +/- 20 Points

Demographic Data for Zaragoza Elementary (0001)								
Name	Gender		Ethnicity					
	M	F	W	B	H	A	AI	MR
TOTALS	6	21	18	1	4	0	3	1
SAC Percentages	22	78	67	4	15	0	11	4
*Due to rounding, percentages may not total 100%.								
School Demographics Percentages	49	51	44	8	39	3	0	6
Each group's SAC percentage to be +/- 20 points of school's demographics percentage								
			High = 64 Low = 24	High = 28 Low = 0	High = 59 Low = 19	High = 23 Low = 0	High = 20 Low = 0	High = 26 Low = 0
Make sure all fields are green to be in compliance								

Calculating Demographics Example

Ethnicity White

SAC %age = 67



Each group's SAC percentage must be +/-20 points of school's demographics percentage

School Demographics %age = 44

Calculate SAC %age Range

High	44 + 20 = 64
Low	44 - 20 = 24

SAC Percentage
Compliance range is 24 - 64

SAC Percentage
Above 64 - too many representatives
Below 24 - not enough representatives



SAC Officers & Nominating Committee

Per SAC Bylaws, Article IV Section 2: “...officers shall be elected annually...”

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of and secretary.
- Section 2. The officers shall be elected annually at the meeting.
- Section 3: Installation of new officers will be held at the meeting of the school year.

Per SAC Bylaws, Article IV - There shall be a **nominating committee** composed of three members who shall be elected by the School Advisory Council at a regular meeting.

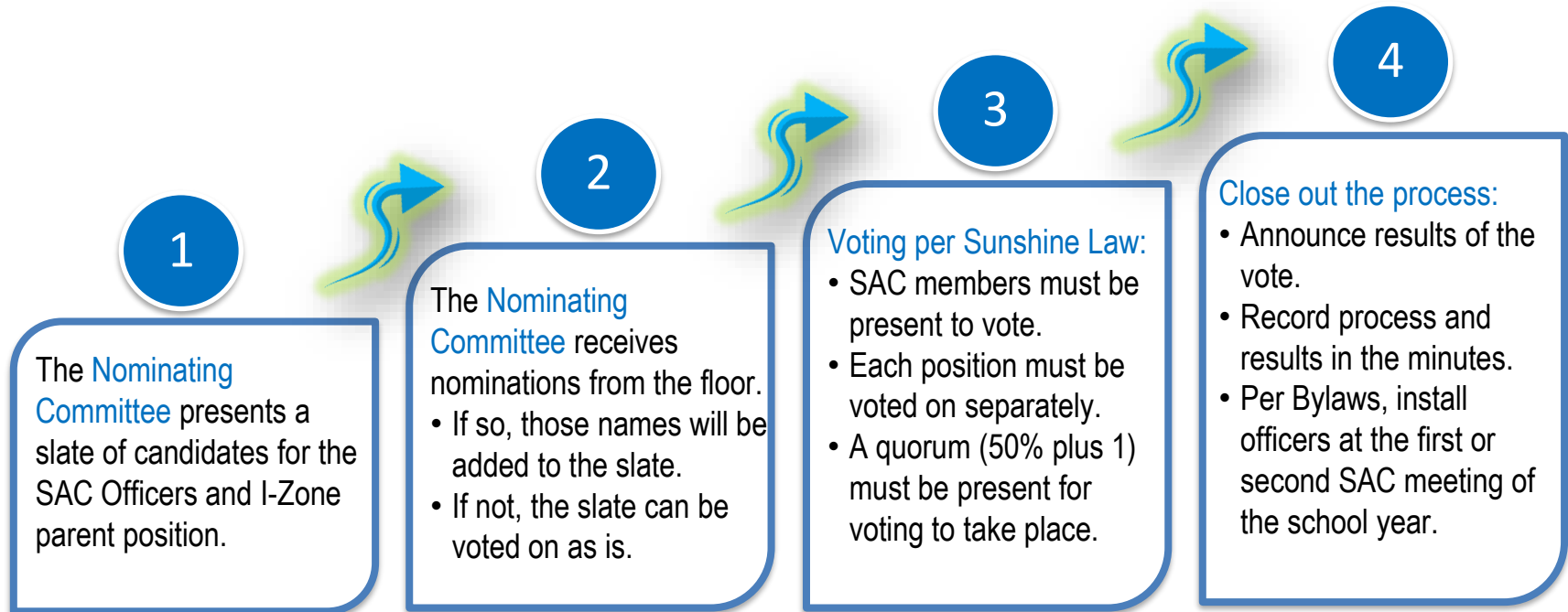
What's the process for electing the Nominating Committee?

- Advertise the meeting.
- Agenda item should include Nominating Committee elections.
- The SAC elects members for the Nominating Committee for the purpose of overseeing the SAC Officer elections.
- The process should be recorded in the meeting minutes.

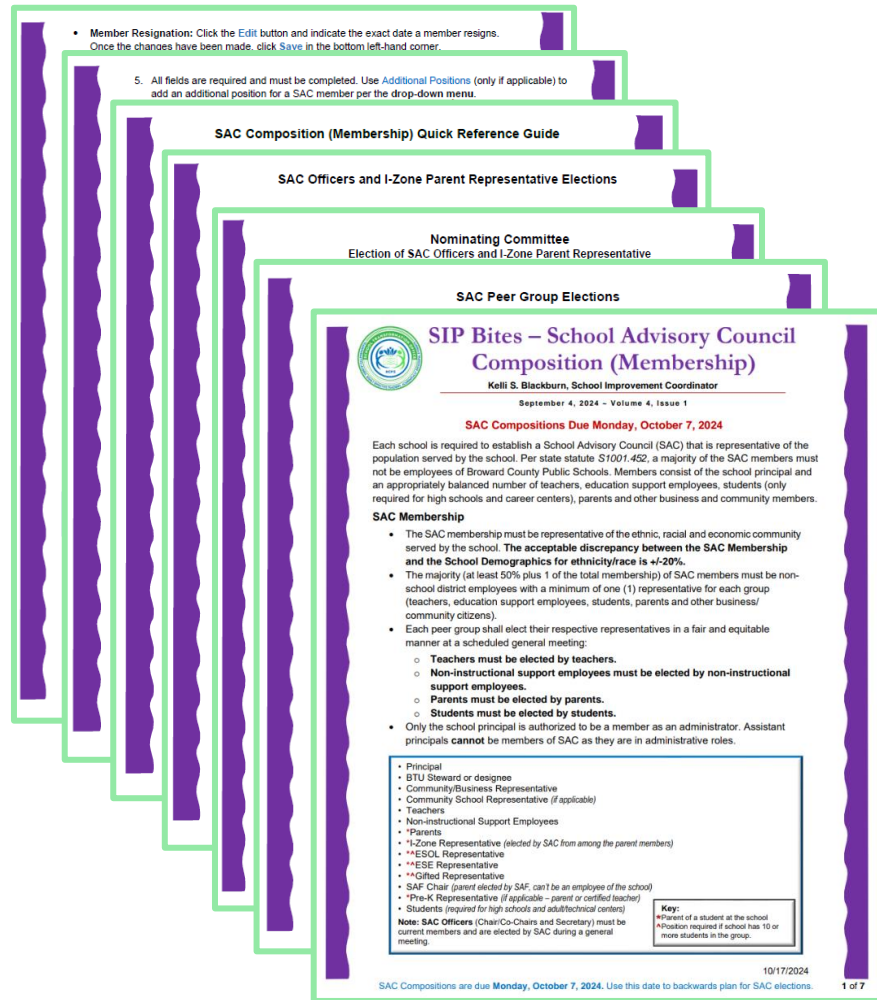


Electing SAC Officers and I-Zone Parent Representative

Article IV. Sections 1-5



SAC Membership and Elections Resource



SIP Bites – School Advisory Council Composition (Membership)

Provides information regarding:

- Peer Group Elections
 - Teachers elect teachers
 - Parents elect parents
 - Students elect students, etc.
- SAC Nominating Committee
 - Elects SAC Officers & I-Zone Parent
- SAC Officer Elections
 - SAC Chair or Co-Chairs
 - SAC Secretary
- I-Zone Parent Election



2024-2025 School Improvement End-of-Year Checklist



School Improvement Shared Folder



**Suggestion:
Create A Shared Folder
(Principal's Decision)**



School Improvement End-of-Year Checklist

- **SIP and SAC END-OF-YEAR WRAP-UP for 2024-2025 and PREPLANNING for 2025-2026**
- **SUMMER SAC SUGGESTIONS and COMMUNICATIONS**
- **START OF 2025-2026 SCHOOL YEAR ACTIVITIES and ACTIONS**

School Improvement Shared Folder Document



School Improvement Quarter 4 End-of-Year Checklist for School Improvement Plans (SIP) and School Advisory Councils (SAC)
Kelli S. Blackburn, School Improvement Coordinator

This is an OPTIONAL document. NOT a requirement.

*This is a suggested checklist to assist schools in wrapping up the current school year and preplan for the next. If used, archive this checklist along with the notes for the 2025-2026 SAC to access and revisit.

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SCHOOL IMPROVEMENT PLAN (SIP) END-OF-YEAR (EOY) WRAP UP FOR 2024-2025 AND PREPLANNING FOR 2025-2026				
Topic	Suggested Activities/Actions	Think About	Notes	Completed
SIP Wrap-Up for the 2024-2025 School Year	<ul style="list-style-type: none"> School Improvement Plan - Focus on what should be completed to wrap up for this school year. Leadership team meets to discuss SIP wrap-up for this school year and preplanning for the upcoming school year. Review current SIP Areas of Focus, goals, activities, strategies, data, etc. Determine the current status of all strategies/activities or action steps aligned to the SIP goals (in progress or complete). Determine the impact of the strategies/activities or action steps aligned to your goals (successful or needs improvement). Determine the progress toward year SIP goals (on target or not on target). Reflect upon goals and other activities this school year. Chart your successes and needed improvements. Celebrate your accomplishments! 	<ul style="list-style-type: none"> What are the successes and needed improvements for each Area of Focus (ACF)? Which ACF will be targeted for improvement? Will new ACF be targeted? Is summer professional development available related to the targeted ACF? How will this information be shared with stakeholders (staff, SAC, parents, students, etc.)? 		
SIP Preplanning for the 2025-2026 School Year	<ul style="list-style-type: none"> School Improvement Plan - Focus on what should be completed during the 4th quarter to preplan for the upcoming school year. Review each section of the SIP to determine a timeline for completion and persons responsible. (See the chart below) For priority improvement areas, collaboratively plan and identify: <ul style="list-style-type: none"> research based strategies/activities. action steps to continue and/or enhance. alternates/additional strategies and interventions. 	Based on end-of-year data, successes, needed improvements and other relevant factors: <ul style="list-style-type: none"> Will the current SIP Areas of Focus (ACF) roll over as written? Will the SIP ACF be revised for 2025-2026? Will new SIP ACF be written? 		

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8/21/2025



End-of-Year Checklist Highlights



School Improvement Plan (SIP)

- ☐ Review 2024-2025 SIP to determine the status_of:
 - Areas of Focus in (CIMS2) or (BCPS SIP)
 - Action steps for interventions/strategies/activities
 - Data (BOY, MY, CFA, Q4) etc. (on target or not)
- ☐ Chart successes and needed improvements.
- ☐ Preplan draft SIP for 2025-2026.
- ☐ Determine which Areas of Focus will roll over and if new Areas of Focus are needed.

School Advisory Council (SAC)

- ☐ Review and determine the status_of:
 - Accountability Funds (if applicable)
 - All SAC/SAF meeting documents uploaded to date
 - SAC Elections for 2025-2026 members
 - 2025-2026 SAC meeting schedule


Celebrate your accomplishments!




School Budget Signature Page

☆ School Budget Signature Page

School Budget Signature Page

 School Budget Signature Page

 **Upload here**

File Name	File Uploaded By	Upload Date	Locked/Reviewed By	Locked/Reviewed Date	
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- ☐ 2025-2026 budget meetings are held in the 4th Quarter.
- ☐ Principals will receive a PowerPoint from Directors
- ☐ Signed by the Director, Principal, SAC Chair, and SAF Chair.
- ☐ Obtain a PDF copy of School Budget Signature page from the principal.
- ☐ In 2025-2026, upload it in the BCPS SIP

School Improvement Shared Folder Document



Accountability Funds

Requests and End-of-Year Close Out

SAC Bylaws, Article VIII: Section A

A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.

SBBC Policy 1403: Section 10.a.

A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan.

Requesting Funds

- ☐ Do you have a process to request funds?
- ☐ Is staff aware of the process to request funds aligned to your SIP?
- ☐ Should your process be revised if you still have a balance?



What is your plan to spend the remaining balance?

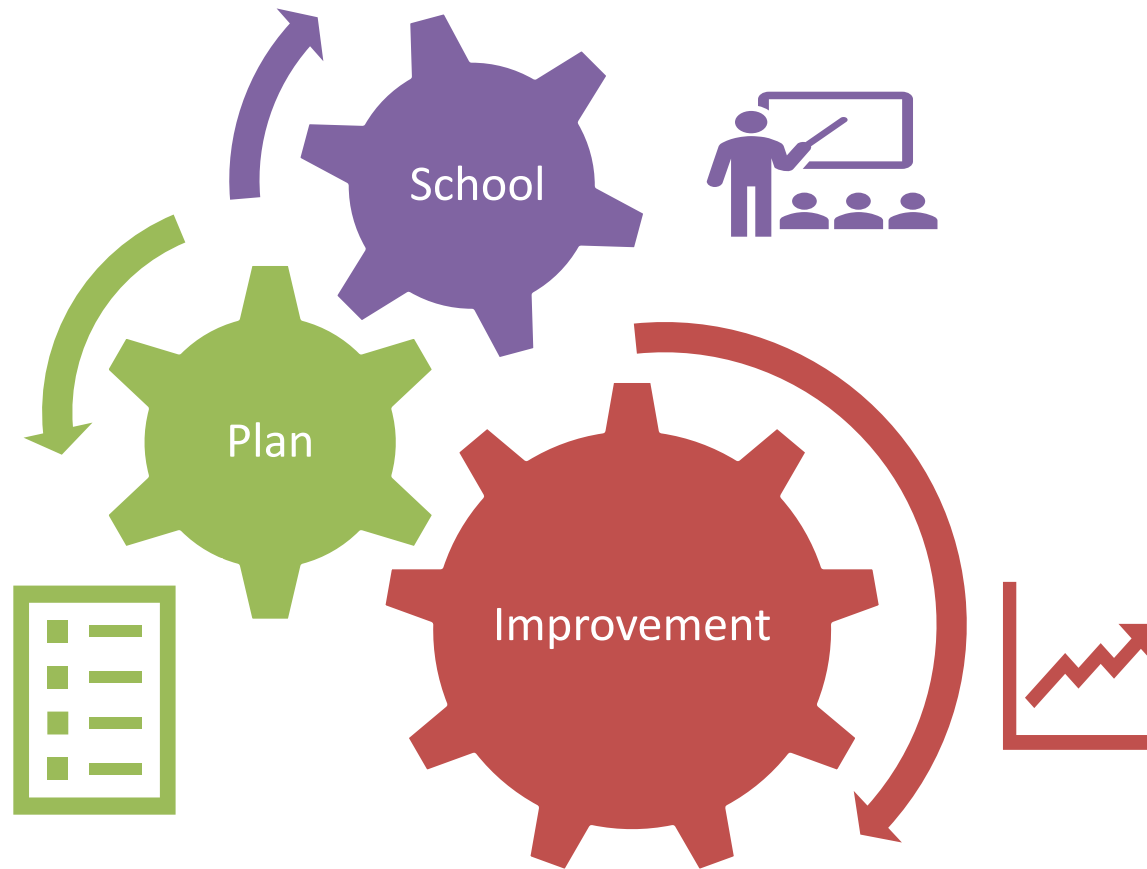
EOY Close Out

- ☐ What's your end-of-year Accountability Funds balance?
- ☐ Have all approved requests been fulfilled?
- ☐ What's the plan to close out those requests?

School Improvement Shared Folder Document



2025-2026 School Improvement Plan



BCPS SIP School Information



School Information is updated every school year.

Select School Year:
2024 - 2025

Print School Improvement Plan

☆ School Info

School Name	Prepopulated	Zaragoza School for Advanced Learning (TEST) (9997)	Prepopulated	School Grade (2023 - 2024)	A
Title 1 School	Prepopulated	No	Automatically updated	School Improvement (SI)	No
School of Excellence	Prepopulated	No	Automatically updated	ESSA School	No
RAISE Reading Achievement Initiative for Scholastic Excellence	Automatically updated	No			
Executive Summary	Uploaded by school	Upload Executive Summary			

CONFIDENTIALITY NOTE: Information posted to this website will be open to public view. Do not include student's personally identifiable data, which is confidential and protected by FERPA.



School Improvement (SI) Schools



- Who:** Schools identified for support and intervention
- Why:** Graded “D” or “F” or Graduation rate of 67% or less
- Where:** <https://cims2.floridacims.org/>

Note: Based on the 2024-2025 criteria, this may be subject to change for the 2025-2026 SY.



Reading Achievement Initiative for Scholastic Excellence (RAISE)



Who: K–5 Schools

Why: K–2: 50% or more of students are not on track to pass the statewide standardized grade 3 assessment for any grade level.
3–5: 50% or more students scored below level 3 on the statewide ELA assessment.

Where: <https://cims2.floridacims.org/>

Note: Based on the 2024-2025 criteria, this may be subject to change for the 2025-2026 SY.



Every Student Succeeds Act (ESSA)



Who: K–12 Schools

Why: Schools with subgroups underperforming, below the Federal Index (FI) of 41%, and a graduation rate below 67%

Where: <https://cims2.floridacims.org/>

Note: Based on the 2024-2025 criteria, this may be subject to change for the 2025-2026 SY.



ESSA Classification of Schools



Additional Targeted Support and Improvement (ATSI)

One or more subgroups with Federal Index (FI) below 41%



Targeted Support and Improvement (TSI)

At least one consistently underperforming subgroup with an FI below 32% for 3 consecutive years



Comprehensive Support and Improvement (CSI)

Identified in any of the following 4 ways: Overall FI below 41%; Graduation rate at or below 67%; School grade of D or F; FI below 41% in the same subgroup(s) for 6 consecutive years



Questions and Answers



2025-2026 School Improvement Plan



60 GATORS
NCAA Champs



2025-2026 SIP Information

- The state's deadline for the 2025-2026 School Improvement Plans for all schools is August 1, 2025.
- The district's deadline for the SIPs is mid-July for review and feedback prior to the state's deadline.
- The 2025 statewide assessment results will be available in June or early July.
- Current and past data, including trends and patterns, should be used for preplanning and developing your SIPs.
- Upon release of the 2025 end-of-year data:
 - schools will know which platform (CIMS2 for the state or BCPS Central for the district) to use to complete and submit the 2025-2026 SIPs.
 - adjustments can also be made to the SIP Areas of Focus and data targets if needed.
- For schools completing an FLDOE SIP, the entire plan is due in mid-July.
- For schools completing a BCPS, ONLY the "Areas of Focus" section is due in mid-July.
- All schools will complete each component of the BCPS SIP (Executive Summary, Budget Signature Page, Dept. Plans, etc.) in September 2025.



SIP Preplanning Process

Timeline ~ Engage ~ Diagnose ~ Prioritize ~ Draft Plan ~ Implement ~ Monitor ~ Adjust ~ Reflect



Form Collaborative Team, Timeline Process, Engage Stakeholders (staff, students, SAC, etc.)

Review Progress, Reflect on Practices, Gather Feedback, Celebrate Success

Gather/Analyze Data, Focus on Achievement, Make Data Driven Decisions

Identify Priorities, Choose Areas of Focus, Set Goals, Develop Plan

Implement Plan, Monitor Progress, Provide Support, Adjust as needed



2025-2026 SIP Preplanning Timeline

April 2025 - Leadership Team

#1 Identify priorities for school-wide improvement.



~ Attend a Quarter 4 School Improvement meeting session.



~ Create internal timeline to complete SIP by mid-July 2025. Include SAC meeting date(s) for collaborative planning and stakeholder feedback.



~ Gather and analyze relevant data for trends and patterns. Determine resources and professional development that may be needed.



~ Meet to review and complete SIP Preplanning Template draft.



SIP Preplanning Timeline Cont.

April/May 2025 - Leadership Team & SAC

#2 Engage in collaborative SIP preplanning and gather feedback.



~ Share internal timeline; present data; share SIP draft template.



~ Discuss progress being made toward current SIP goals.



~ Review and discuss data trends and patterns.



~ Develop draft SIP: Identify priorities; set goals; develop strategies/actions.



SIP Preplanning Timeline Cont.

May/June/July 2025 - Leadership Team

#3 Meet to finalize 2025-2026 SIP for submission.



~ Review draft SIP and stakeholder feedback.



~ Upon release, review end-of-year statewide assessment data.



~ Adjust SIP as needed per assessment data.



~ Prepare final draft for submission by mid-July 2025.



SIP Preplanning Timeline Cont.

August/September 2025 – Ongoing - Leadership Team & SAC #4 Presentation and monitoring of 2025-2026 SIP



~ Present 2025-2026 SIP to all stakeholders.



~ Monitor SIP progress regularly throughout the school year with feedback from stakeholders.



~ Review progress; analyze data; reflect on practices; gather feedback; adjust as needed; celebrate successes.



~ Use stakeholder feedback to prepare for 2026-2027 School Improvement Plan.



SIP Preplanning Template



PART 2: Areas of Focus (Instructional Practices, ESSA Subgroups, Graduation/Acceleration)

Identify key Areas of Focus below that address the school's highest priority based on any/all relevant data sources.

2025-2026 SCHOOL IMPROVEMENT PLAN (SIP) PREPLANNING TEMPLATE

This template was developed to assist all schools in developing their 2025-2026 School Improvement Plans (SIP). The minimum requirements for creating your Areas of Focus (ELA, Mathematics, Science, ESSA, Graduation Rate, etc.) are specified below. Additional areas are encouraged based on data-based analysis and decisions for achievement.

Requirements: 1. Each school must have at least one Area of Focus that targets student achievement in the area of reading (ELA) for all students (Policy 1405). 2. Each school must have an Area of Focus for all ESSA subgroups with an overall Federal Index below 41% (ESSA requirements). **Note:** 2025 statewide assessment data may not be available prior to developing your draft SIP, but current data may be used to determine areas and subgroups to target.

Section 1

Part 1 - Data Analysis/Reflection

Answer the following reflection prompts after examining any/all relevant data sources. Be sure to reflect upon the progress of your subgroups.

1. Name of School *

Enter your answer

2. Name of Person(s) Providing the Reflection Responses *

Enter your answer

3. **Stakeholder Involvement and SIP Development** Describe the process for involving stakeholders (including the school leadership team, teachers and school staff, parents, students (mandatory for secondary schools) and families, and business or community leaders) and how their input was used in the SIP development process. *

Enter your answer

4. **SIP Monitoring** Describe how the SIP will be regularly monitored for effective implementation and impact on increasing the achievement of students in meeting the state academic standards, particularly for those students with the greatest achievement gap. Describe how the school will revise the plan with stakeholder feedback, as necessary, to ensure continuous improvement. *

Enter your answer

5. **Most Improvement** Which data component showed the most improvement? What new actions did your school take in this area? *

Enter your answer

6. **Lowest Performance** Which data component showed the lowest performance? Explain the contributing factor(s) to last year's low performance and discuss any trends. *

Enter your answer

Schools: For elementary, SMART Goals must be set for grades 6-8. For high, SMART Goals must be set for their relevant grade levels. *

It affects student learning, and a rationale

able outcome the school plans to achieve

ude a description of how ongoing





Writing SIP SMART Goals

How were they identified
(use data)?

What evidence-based
strategies or interventions
will be used?

How will they be
monitored?

What action steps will be
taken?

Are there any PDs
or PLCs needed?

Who will be
responsible?

What monitoring tools
will be used?

Will Accountability
Funds be used for
resources, technology,
training, etc.?



School Improvement Goals

S

Specific

M

Measurable

A

Achievable

R

Relevant

T

Time Specific



Data Driven



SMART Goal Template

S

M

A

R

T

Template

The percentage of (content subject) students scoring proficient or higher in (targeted group) will increase from (baseline% data) to (target% proficiency) by the end of (Month/Year) as measured by (summative assessment tool).

Example

The percentage of ELA students scoring proficient or higher in grades 3-5 will increase from 32% to 42% by the end of June 2026 as measured by ELA Statewide Assessment (FAST).



S

M

A

R

T

Activity

1. We will increase our ELA proficiency by 10 points on the FAST by June 2026.



2. By May 2026, Students with Disabilities and English Language Learners in grades 3-5 will increase their proficiency, 25% and 11% respectively, by 10 points in ELA as measured by the Florida Assessment of Student Thinking.



3. By June 2026, Students with Disabilities will score at 42% proficiency or greater on the Florida Assessment of Student Thinking ELA and Math results.



4. The percentage of Math students scoring proficient or higher in grades 3-5 will increase from 44% to 50% by the end of June 2026, as measured by the Math Statewide Assessment (FAST).



5. Grade 9-10 Biology 1 proficiency will increase by 10% by May 2026.



Questions and Answers



School Improvement Support



UPCOMING EVENTS

School Improvement Quarter 4 Meeting Schedule

*A representative from your school (SAC Chair, Administrators, etc.) and the
SAF Chair should attend one of the sessions below AM or PM.

["Click Here" to Join the Quarterly Meeting](#)
Quarter 4 School Improvement Meeting

Quarter 4 Virtual Meetings

Wednesday,
April 9, 2025

AM Session All Regions
9 a.m.-11 a.m.

PM Session All Regions
12 p.m.-2 p.m.

Thursday,
April 10, 2025

AM Session All Regions
9 a.m.-11 a.m.

PM Session All Regions
12 p.m.-2 p.m.

Friday,
April 11, 2025

AM Session All Regions
9 a.m.-11 a.m.

PM Session All Regions
12 p.m.-2 p.m.

Mini Labs & Open Labs

Mini Labs and Open Labs are optional support sessions available for SAC Chairs/Co-Chairs
and Administrators to discuss and ask questions about school improvement.



Mini Labs – Topic Focused Sessions

2024-2025 School Improvement and School Advisory Council
(SAC) End-of-Year Checklist and 2025-2026 SAC Elections

- Thursday, April 24, 2025 ~ 9 a.m.-10 a.m. and 1 p.m.-2 p.m.

[Mini Lab
Link](#)



Open Labs Q & A Sessions

Pop in any time with your School Improvement questions.

- Thursday, April 17, 2025 ~ 9 a.m.-10 a.m.
- Monday, April 28, 2025 ~ 1 p.m.-2 p.m.
- Thursday, May 15, 2025 ~ 9 a.m.-10 a.m.
- Monday, May 22, 2025 ~ 1 p.m.-2 p.m.

[Open Lab
Link](#)



DEPARTMENT PLAN SUPPORT CONTACTS

2024-2025 DISTRICT DEPARTMENT PLANS SUPPORT CONTACTS

The following contacts are available to assist with the District Department Plans in the BCPS School Improvement Plan in BCPS Central:

Annual School Counseling Plan (ASCP)

@ 754-321-1675

- Christine M. Ross (ES)
- Siobahn Murphy (MS)
- Darren Schultz (HS)
- Danny Tritto, K-12 Specialist

K-12 Comprehensive Reading Plan

@ 754-321-1800

- Melissa Miller and Diane Raude (Elementary)
- Marie Garrido (Secondary)

Attendance Plan

- Ascellia Arenas @ 754-321-1623

Life Skills and Wellness (LSW) Plan

@ 754-321-1678

- Belinda Daise
- Celeste McGill-Franklin

Best Practices for Inclusive Education (BPIE) Plan

- Sabrina Sheib @ 754-321-3435
- Avrilios Moumoutjis @ 754-321-3460

Multi-Tiered System of Supports (MTSS) Plan – Elementary Learning Department

- bcpsmtss@browardschools.com

Equity Plan

- Kylie Summers @ 754-321-1600

Schoolwide Positive Behavior Plan (SPBP)

- Amber Jennings @ 754-321-1706

Family and Community Engagement Plan (FACE)

- Sophie Cariveau @ 754-321-6738

Title 1 Addendum Plan

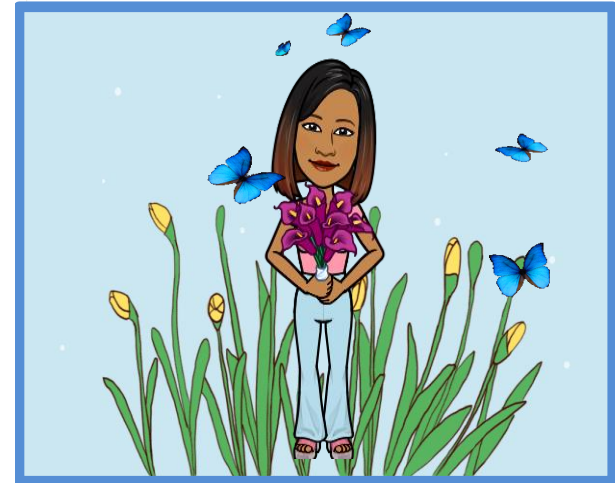
- Adriana Karam @ 754-321-1400



The School Improvement Team Is Here To Support YOU!

Email, call (754) 321-3800 or visit our School Improvement website

<https://www.browardschools.com/Page/47653>



WE'RE HERE TO HELP YOU HAVE A SUCCESSFUL 4TH QUARTER! 53



Debra Hixon, Chair
Sarah Leonardi, Vice Chair

Lori Alhadeff
Maura McCarthy Bulman
Brenda Fam, Esq.
Dr. Jeff Holness
Nora Rupert
Rebecca Thompson
Dr. Allen Zeman

Dr. Howard Hepburn
Superintendent of Schools

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Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or email eeo@browardschools.com.

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